



CREATIVE

We Want You

Volunteer Recruitment

Videographer

Photographer

Graphic Designer



OTTAWA CHINESE COMMUNITY SERVICE CENTRE

Send reume, cover letter and portfolio to :
tao.chen@occsc.org



IDEA



Ottawa Chinese Community Service Centre | 渥太華華人社區服務中心

📍 400 Cooper Street, Suite 2000, Ottawa, Ontario, Canada K2P 2H8
☎ (613) 235-4875 | ✉ occsc@occsc.org

Interested in volunteering for our community events?

The Ottawa Chinese Community Service Centre is seeking professional videographers, photographers and graphic designers to help support OCCSC community events. If you have experience taking videos or photos of events, designing flyers or posters, enjoy serving community and meeting new people, we need you!

Volunteer requirement:

- Volunteers must have experience taking videos, photos or designing flyers.
- Volunteers must own all of the necessary equipment for a professional-style graphic work (camera, lights, memory cards, computer, etc.)
- Volunteers must have excellent communication skills
- Volunteers must have flexible work hours (evenings or weekends)

Steps to become a volunteer videographer, photographer or graphic designer:

- Send resume, cover letter, and portfolio (optional) to tao.chen@occsc.org.
- Volunteers whose skills and availability match the volunteer requirements will be contacted for an interview.
- Following a successful interview, volunteers will be asked to submit a criminal record check.

For more information contact our Communication and Community Coordinator: via email tao.chen@occsc.org or by telephone at 613-235-4875 ext. 144.

Thank you for your interest in our community events!